



## **CHANGES AFFECTING FORM 11 GENERAL ASSEMBLY REPORTING**

### **1. Introduction**

RERA Resolution 1 of 2020 - Regulating Owners Associations of Joint Properties was gazetted on 7<sup>th</sup> May 2020. This new resolution replaces Resolution 7 of 2018 and it sets out the rules for management of Joint Properties. Chapter VI General Assembly Meetings Articles 52 – 65 set out the rules for managing the conduct of General Assembly Meetings.

### **2. Application of this requirement**

Each Owners Associations is required to file a record of the General Assembly Meeting with RERA using Form 11. This reporting requirement applies to both First General Assembly meetings and subsequent Annual General Assembly Meetings.

### **3. Revised Form 11 for General Assembly Reporting**

With effect from the date of this Bulletin, a new Form 11 template has been issued by RERA. The Chairman and Secretary of the Board are required to confirm that the General Assembly Meeting was conducted in accordance with the requirements in Articles 52 – 65 of Chapter VI of the Resolution.

The Form 11 now includes the following declaration wording.

#### **Declaration**

*“The Chairman and Secretary of the Board confirm that all of the proceedings of the meeting, including notice, agenda items and quorum were conducted in accordance with RERA Resolution 1 of 2020.”*

### **4. Role of RERA in Registration of Form 11**

RERA will maintain a record of the completed and signed Form 11. RERA will check that the Form 11 filed contains the wording set out in Paragraph 3 and has been properly signed by the Chairman and Secretary of the Board and that the stamp of the Owners Association has been applied.